



JOB DESCRIPTION - Project Worker (Part-Time)

About ChangeMakers - ChangeMakers is all about global action at a local level. Funded by Irish Aid, Change Makers Donegal started in July 2012 and is a unique and award-winning community project rooted in a partnership model. There are five Project Partners: Inishowen Development Partnership, Donegal Education & Training Board, Self Help Africa, Trocaire and Concern.

We raise awareness of local and global citizenship issues with adults across Donegal. We do this through a range of activities, including global citizenship workshops (on a range of issues from social justice to horticulture), accredited learning with Donegal ETB, community arts projects such as the Disappear Here monthly film club, environmental projects and sustainability training for social enterprises and corporate organisations. We also run a successful 'Seeds of Change' grant programme for community groups and social enterprises as well as a mentoring programme. A panel of facilitators work with us to lead the community in global citizenship activities that shape our local lives while contributing to a fairer, more sustainable world.

About the Role: To support the hands-on delivery and action element of the ChangeMakers programme, focussing on education and community development to serve adults in the community in Donegal. This is a varied role, suitable for either a community development or global citizenship specialist with strong facilitation skills and ability to work with a wide range of audiences.

As Project Worker you will champion action in the community by delivering workshops and activities using global citizenship education tools and techniques. You will enjoy working with groups of people using facilitation skills to bring about change and inspire activities in the local community.

Join our award-winning community project and help shape the next 10 years of change making in the Northwest of Ireland.

Key Duties and Responsibilities:

Design & Delivery

- Organise and deliver ChangeMakers community projects and education activities, including workshops using Global Citizenship Education and Community Development techniques to build awareness and skills for meaningful and collective action in the community;
- Help design, deliver and promote the projects that make up the ChangeMakers annual programme working with the Project Coordinator, Steering Committee and a panel of facilitators who are each experts in their fields;
- Be responsible for delivering on long-term projects such as the Seeds of Change grants programme and Fairtrade towns initiatives in Donegal, mentoring community groups and liaising with regional partners;
- Attend local, regional, national meetings and events with partners, collaborators and development education organisations that are supportive of the adult and community education, and development education agenda;
- Support the Project Coordinator in the delivery of the annual ChangeMakers seminar;
- Produce and use quality resources and materials to enable lifelong learning in the community.

Reporting & Impact

- Support the delivery of annual targets and indicators for all project activities as laid out in the Irish Aid Project Results Framework, within budget and on time.

- Attend Project Steering Group meetings and complete and monitor allocated actions for themselves and panel member facilitators;
- Working with the Project Coordinator, help to track weekly and monthly activities to meet Project targets as identified by funders and partners;
- Execute monitoring and evaluation and collate regular reports on all implemented activities;
- Support the compilation of annual reports to Irish Aid and project funders and partners using the Irish Aid Project Results Framework;

Marketing & Communications

- Support marketing and communications activities aimed at nurturing our existing community members, growing our reach and impact across the whole of Donegal;

Other duties

- Contribute to the Community Development and Environmental Team's work at Inishowen Development Partnership by collaborating on relevant agendas and projects and adhering to monitoring and reporting requirements as a funded project;
- Complete any other duties within the scope of the job as designated by the Steering Group.
- Due to the nature of this post, the individual may be expected to work evening/unsocial hours within both the set geographical area and others beyond.

Essential Criteria

- Minimum of three years' demonstrable experience working in Community Development/ Global Citizenship Education (Development Education) in Ireland and/or European / international context;
- Hands on experience of developing, delivering, organising in person and online events including specific experience of facilitation and successfully delivering workshops to adults in a community setting;
- Creative and highly engaged individual with ability to take initiative, co-design and deliver a programme of events;
- Experience in delivering activities on time and within budget;
- Ability to work effectively as a team member and on own initiative.

Desirable Criteria

- Understanding and knowledge of community development/sustainable development/global citizenship;
- Experience working in the NGO, civil society or education sectors;
- Experience of membership organisations, networks and working collaboratively with others

Application Process: Fill out the application form, supported by a CV and cover letter. Deadline for receipt of applications to enquiries@inishowen.ie is Thursday 1 September 2022 at 12 noon. It is proposed that interviews will take place in person at Inishowen Development Partnership Buncrana on Wednesday, 7 September 2022.

